Dear Parent/Guardian,

**VIPER Recording**

Your son/daughter has the chance to earn £5.00 at college on either Tuesday the 3rd or Wednesday the 4th of February by having their photographs taken by VIPER (Video Id Parade Electronic Recording)

VIPER® is a service that provides video ID parades to police forces around the UK and they need volunteers from all walks of life to go on the database to represent society.

In order for your child to volunteer to be on the database a parent or guardian will need to complete the attached consent form.

Juveniles (persons aged 17 or under) recorded without the presence of a parent or guardian, are required to complete and provide a signed consent form prior to the volunteer recording session.

Please complete the form and sign at the bottom. The form will be checked by a VIPER® member of staff and handed back to the volunteer for their safe keeping along with the unique reference card.

Only the volunteers’ image, age and nationality are kept by VIPER® under the Data Protection Act 1998.

Your child will receive £5 on the successful completion of the recording.

Yours Sincerely,

Hayley Shillito

Student Experience Manager